Republic of the Philippines City of San Carlos Negros Occidental

SHEET NO. 1

INVITATION TO BID

PURCHASE REQUEST NO: 401-24-11-1990

Sealed bids for quotation of prices will be received for the purchase of the following supplies, materials and equipment of the government to be opened on the date, place and time stated in **INSTRUCTION TO BIDDERS**.

of the government to be opened on the date, place and time stated in INSTRUCTION TO BIDDERS.					
ITEM#	QTY.	UNIT	ARTICLES	U PRICE	TOTAL
Delivery Term: (All Lots) 15 Working Days upon receipt of P.O.					
LOTI					
1	600	pack	Special Paper (short size, green, pack of 20's)		
2	600	pack	Special Paper (short, yellow, pack of 20's)	1 60 1	
3	500	ream	Mimeo Paper (long, subs. 18)		
4	20	piece	Battery (heavy duty, size C, pack of 2's)	000	
5	50	bottle	Glue (Multi-purpose, safe, non-toxic, 130g/bottle)	1.00	
			(\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\	Sub-Total	
			LOT II	1	
1	3	unit	Lateral steel filing cabinet (heavy-duty, 4 drawers,	_	
			powder-coated finish, compatible with A4, FC, letter		
	1		and legal size files, 90cm-W x 45cm-D x 103-H cm	-	
	- 1		1000		
			LOT III		
1	1	unit	Portable powered speaker		
			Specifications: 450w amplifier power, with dual wireless		
			microphone battery operated, built-in echo, 3 channels,		
		- 1	AC/DC with bluetooth, USB, SD card capability		
			V7// (A) (V/		
			LOT IV		
1	1	unit	LCD Projector		
			Specifications: XGA resolution, White and color		
			light output at 5500 lumens, Gesture presenter,		
			multi-PC projection, 2 x HDMI, split screen		
			1.07.		
4	0		LOT V		
1	6	unit	Fire Extinguisher		
			Specifications: HFC-236fa, hexaflouropropane 10 lbs,		
			portable type, refillable, non-corrosive, non-residual free		
			wall bracket with screws, free arrow sticker sign		
			LOT VI		
1	1	unit	Brush Cutter		
•	•	uiiit	Specifications: 2-teeth blade, 305 mm, 4-stroke,		
			overhead camshaft, single cylinder unleaded gasoline		
			w/ a pump rotating 86 or higher		
			X-X-X-X-X-X-X-X-X-X-X-X-X-X-X-X-X-X-X-		
F	PURPOSE:		For use of City Health Office in connection with theSan	TOTAL	
			Carlos City Primary Care Facility. (City Health Office)	=	

Name / Signature of Representatives

Company Name / Business Name & Address

Form & Amount

of Bid Security

INSTRUCTION TO BIDDERS

PURCHASE REQUEST NO : 401-24-11-1990 DATE: November 12, 2024

FOR USE OF CITY HEALTH OFFICE IN CONNECTION WITH THESAN CARLOS CITY PRIMARY CARE PURPOSE:

FACILITY. (CITY HEALTH OFFICE)

OFFICE: CHO

Lot 1

Lot 2

Lot 3

Lot 4

Lot 5

Lot 6

DATE OF OPENING & DEADLINE FOR THE SUBMISSION OF BIDS: 1:30 P.M., December 3, 2024

PLACE: BAC Secretariat Office/CMO Extension Office

AMOUNT OF CONTRACT BID SECURITY Cash/ Manager's Check/ Surety Bond Bank Draft/Guarantee (2% of ABC) (5% of ABC) 174,700.00 3,494.00 **8,7**35.00 45,000.00 900.00 **2,2**50.00 20,000.00 400.00 1,000.00 4 68,000.00 1,360.00 3,400.00 39,000.00 780.00 1,950.00

400.00

TERMS & CONDITIONS

20,000.00

The Bid/Bids shall be accompanied by a BID SECURITY in any of the following forms:

a) Cash or cashier's / Manager's Check issued : Two percent (2%) of the ABC (See above) by a Universal or C<mark>omme</mark>rcial Bank

in favor of City Treasurer of San Carlos City. b) Bank draft/guarantee or irrevocable letter of credit issued by a Universal or Commercial Bank: Provided, however, that it shall be confirmed or

authenticated by a Universal or Commercial Bank, if issued by a foreign bank. c) Surety Bond callable upon

demand issued by a surety or insurance company duly certified by the Insurance

Commission as authorized to issue such security.

d) Any combination of the foregoing

: Five percent (5%) of the ABC (See above)

: Two percent (2%) of the ABC (See above)

: Proportionate to share form with respect to total amount of security

e) Bid Securing Declaration

Secure bidding documents from the BAC Secretariat Office at a non-refundable fee of (per City Ordinance No. 23-21, Series of 2023.)

P 500.00

1,000.00

- Sample or Brochures of the materials (if required) shall be attached to the bid documents. 3.
- 4. Your price offer must be valid for 120 calendar days.
- Award will be made to the Lowest Calculated Responsive Bid (LCRB) that is the most advantageous 5. to the government subject to post evaluation by the BAC.
- 6. Submit Omnibus Sworn Statement duly notarized, together with your bid.
- The government reserves the right to reject any or all bids, declare a failure of bidding or not award the contract based on RA 9184.
- Electronic submission and receipt of bids is not available pending compliance with GPPB Resolutions.

SGD ATTY. MA. CHAT H. DELIMA-CORDERO City Gov't Dept. Head I-OHRM / BAC Chairman **BIDS & AWARDS COMMITTEE**